

**WEST SEATTLE CAMPUS PASTOR
EASTRIDGE CHURCH
JOB DESCRIPTION**

REPORTS TO: Lead Pastor, Executive Pastor

WORKS WITH: Lead Pastor, Pastoral team, office staff, board and congregation

REPORTS TO: The West Seattle Campus Pastor is ultimately responsible to Pastor Steve Jamison, the Lead Pastor for leadership and job performance. Pastor Larry Murrell, the Executive Pastor serves as chief of staff and is the direct supervisor for the entire pastoral team on a day-to-day basis.

KEY ROLE: SERVE AS A "JONATHAN SPIRIT" TO THE LEAD PASTOR:

The Campus Pastor serves in the special role of bringing the vision and direction of the Lead Pastor and board to the people of the West Seattle Campus. The Campus Pastor serves to bring the Lead Pastor's heart and vision for "outreach, embracing and discipleship" to the congregation

1. Serves as a key assistant to the Lead Pastor.
2. Helps position the Lead Pastor for maximum effectiveness in serving the congregation.
3. Works to lead and develop the leadership team of the West Seattle Campus.

MINISTERIAL DEVELOPMENT AND OVERSIGHT:

1. The Campus Pastor is responsible to coordinate and empower a team of leaders. This includes holding a weekly staff meeting with paid staff, interns, and volunteer staff to insure that ministry areas are progressing and growing.
2. The Campus Pastor serves to provide ministry coaching to each of our interns and lay leaders.
3. Serves as a coach to interns and leaders to help develop each department. Interns should be following through upon the direction their respective oversight pastors give them and then coordinate with the Campus Pastor for proper implementation of flow charts, job descriptions and ministry teaching. Develop non pastoral staff: Life Groups, Guest Services, Altar/Prayer, Community Outreach, etc.
4. Responsible to see that the church puts forth a spirit of excellence in everything that is done. Responsible to ensure that the facility and staff are prepared for every service.
5. Coordinate with Eastridge Pastors and Ministry Directors so that there is consistent support and development of all ministries at the West Seattle Campus.

OUTREACH: The Campus Pastor will serve to help develop the vision of being an outreach centered church. The Lead Pastor will look to the Campus Pastor for creative ways to reach the West Seattle community. The Campus Pastor will serve to develop outreach programs in coordination with the vision of the Lead Pastor and leadership team. This will involve special events and outreaches throughout the year.

EMBRACING:

A major role of the Campus Pastor is to build a ministry team that will serve to make Eastridge Church the warmest environment for a person to experience Christ and the love of His church. Our purpose is for people to feel loved and embraced from the moment they arrive. This is an important area of responsibility that entails coordinating leadership, vision, training and oversight to the following areas:

1. Hospitality and Guest Services.
 - a. Opening and closing of the church- making sure the building is secured following every service.
 - b. Greeters.
 - c. Ushers.
 - d. The Hub
 - e. Follow up of guests.
 - f. Information Desk.
 - g. Connecting people to the pastoral team and the congregation.
 - h. Connecting people to small groups and places of Bible study.
2. NEXT Class
 - a. Promoting the NEXT Class to all those who attend
 - b. Teaching the NEXT Class
 - c. Helping each person who attends the NEXT Class to apply for membership, find a place of service, and connect to a Life Group
 - d. Conduct membership interviews and communicate results to the Executive Pastor.
 - e. Follow up with each person who attends the NEXT Class and help them to connect and assimilate into the life of the church
3. Alpha Course
 - a. Work with the Pastor of Care and Connections to recruit, train, and equip leaders for the Alpha Course.
 - b. Promote the Alpha Course as a safe place to explore faith and begin to follow Jesus.
 - c. Offer the Alpha Course 2-3 times per year

DICIPLESHIP AND MINISTRY DEVELOPMENT:

This position is responsible for the implementation of the Lead Pastor's vision to bring strong discipleship to the forefront of Eastridge. The responsibilities include giving leadership to the following areas:

1. Men's and Women's Bible Studies
2. Adult Classes on Weekend and Midweek gatherings.
3. Life Groups
4. Eastridge Leadership School
5. Solutions Classes
6. Water Baptism Class

FAMILY LIFE MINISTRY: This position will serve to recruit and train new leaders who will develop ministry in the following areas.

1. Young Professionals
2. Marriage Ministry
3. Men's ministry

4. Women's ministry

PASTORAL CARE AND COUNSEL: The Campus Pastor serves as the first line of pastoral contact with the people of West Seattle. Eastridge has a strong commitment to provide leadership that is loving and accessible. We do not encourage any pastor to provide ongoing personal counseling. Pastoral care should consist of prayer and Biblical direction for people seeking help. Analysis should then be given as to whether the person needs ongoing professional help. If professional counseling or further ministry is needed the pastor will report the needs to the Lead or Executive Pastor. This pastor will also provide information on how people can receive ministry from Eastridge in the following areas:

1. Pre-marital counseling
2. Weddings
3. Funerals
4. Hospital visitation
5. Baby Dedications
6. Weekly reports to the Lead Pastor and Executive Pastor on all visitation and pastoral care being given.

SPECIAL PROJECTS AND TEACHING MINISTRY: The Campus Pastor will work closely with the Lead Pastor and Leadership team and may be called upon to teach at the request of the Lead Pastor.

1. Teaching a Weekend Bible Study/Discipleship Class at the West Seattle Campus.
2. Teaching a Mid-week Life Group or Bible Study as requested by the Lead Pastor.
3. Help develop ministry leadership training for interns and interested people.
4. Help pastoral team lead key events, productions, outreaches, conferences and special ministry days.