

Facilities Staff Job Posting

Eastridge Church is looking to fill several part-time and full-time Facility Staff positions to assist with the overall care and upkeep of the church's facilities and grounds. These positions ensure that all indoor and outdoor areas are clean, safe, and welcoming for guests, staff, and ministry teams. Key responsibilities include supporting room setups and teardowns for events and services, maintaining landscaping and outdoor spaces, performing routine cleaning and restocking, and assisting with minor facility repairs. Facility Staff personnel play a vital role in creating an environment that reflects the church's commitment to hospitality, excellence, and ministry support.

The Organization:

Eastridge is a well-established church based in Issaquah, WA that helps people discover Jesus, grow in community, find their purpose, and change the world! We are looking for the right people to join our team.

The Position:

These positions will be part-time or full-time, 1-40 hours a week. Starting pay is minimum wage - \$25 per hour depending upon experience.

Spiritual Requirements:

- A faithful, growing Christ-follower who is deepening their personal relationship with Christ, models this to others.
- A passionate desire to see people come to know, love and follow Christ in the context of real community.
- In agreement with Eastridge Church's statement of beliefs, values, mission and vision and Eastridge Church's Staff of Faith/Lifestyle Agreement.
- Desires to know and love God and wants to be used by God.

Physical Requirements:

- Ability to lift and carry up to 50 pounds.
- Frequent standing, walking, bending, kneeling, and climbing ladders or stairs.
- Comfortable working both indoors and outdoors in varying weather conditions.
- Manual dexterity to operate tools, equipment, and technology systems.
- Visual and auditory acuity to identify maintenance issues and respond to alarms or safety signals.

Essential Duties and Responsibilities:

The essential functions include, but are not limited to the following:

Facility Cleanliness & Maintenance

- Maintain the cleanliness and overall appearance of all indoor and outdoor areas.
- Ensure all spaces are welcoming, well-stocked, and in good condition for staff, volunteers, and guests.
- Perform routine cleaning after services and events.

- Restock restrooms and other essential areas as needed.
- Manage trash disposal and recycling, including regular dump runs.

Room Setup & Teardown

- Set up and reset rooms for services, classes, meetings, and special events.
- Support ministry-specific setups such as Bible studies, Kids Ministry, Celebrate Recovery, and Go Night.
- Assist with preparation and support for Sunday services.

Landscaping

- Maintain the church grounds, including mowing, trimming, and seasonal landscaping.
- Ensure outdoor areas are safe, clean, and visually appealing.
- Perform trimming, edging, and upkeep around trees and landscaped areas.

Minor Equipment Repairs

- Perform basic repairs and maintenance on facility equipment and furnishings.
- Identify and report larger maintenance needs to the appropriate personnel.

Why Should You Apply?

- You want to see people discover Jesus, grow in community, find their purpose, and change the world!
- You want to be part of a dynamic and supportive team!