IT Support Specialist Job Posting

Are you passionate about using technology to support ministry and help others succeed? Eastridge Church is seeking a service-minded and solutions-oriented IT Support Specialist to provide hands-on technical support, maintain technology systems and equipment, and ensure staff have the tools and resources needed to effectively carry out their ministries. This role serves as the primary point of contact for day-to-day technology support, helping create a reliable and well-supported technology environment across all campuses and ministry areas.

The Organization:

Eastridge is a well-established church based in Issaquah, WA that helps people discover Jesus, grow in community, find their purpose, and change the world! We are looking for the right people to join our team.

The Position:

As an IT Support Specialist, you will provide hands-on technical support, maintain technology equipment and user accounts, and ensure staff have the tools and resources needed to effectively carry out their ministries. This role serves as the primary point of contact for day-to-day technology support and helps maintain a reliable, effective, and well-supported technology environment across Eastridge Church. The pay range we're offering is $21 – 27.00 per hour.

Requirements:

- A Christian who affirms our Statement of Faith and lives a life of integrity and holiness.
- Personal alignment with the mission and values of Eastridge Church.
- Experience providing technical support, troubleshooting technology issues, and delivering excellent customer service.
- Ability to manage computers, user accounts, equipment inventory, and employee onboarding/offboarding processes with accuracy and attention to detail.
- Strong problem-solving, communication, and organizational skills, with the ability to support staff and maintain technology systems in a collaborative ministry environment.

Responsibilities:

- Provide technical support for staff and ministry teams.
- Set up and maintain computers, devices, and user accounts.
- Support employee onboarding, offboarding, and system access.
- Assist with church technology, meetings, events, and facilities.
- Maintain technology records, equipment inventory, and security standards.

Why Should You Apply?

- You want to see people discover Jesus, grow in community, find their purpose, and change the world!
- You want to be part of a dynamic and supportive team!